



STATE OF NEVADA
Nevada State Board of Massage Therapy
111 W. Telegraph St., Suite 200
Carson City, Nevada 89703

Governor Kenny Guinn

BOARD MEMBERS

Linda White
Deborah Wenig, vice chair
Reagan Alexander
Karen Sartell

BOARD MEMBERS:

Michelle Viesselman
Billie Shea
Paula Spradling

Minutes

DATE: May1, 2006
TIME: 1:30 p.m.

LOCATION:

Nevada Department of Justice
Office of The Attorney General
100 North Carson Street
Carson City, Nevada 89701

VIDEO CONFERENCE LOCATION:

Grant Sawyer State Office Building
Attorney General Conference Room 4500
555 E. Washington Ave
Las Vegas, Nevada

Meeting was called to order at 1:30 pm

Karen Sartell moved to approve minutes from the meeting held on the previous meeting
Motion was seconded by Linda White and voted unanimously

Discussion on bank account and financial report

bank balance \$6090

Recommend paying Expenses for

DOIT \$152.79

Attorney Generals Fees \$500 partial payment

Total outstanding debt \$1433.

Motion to approve paying \$652.79

Motion carries and the above amount will be mailed to agencies

Discussion on writing NACs

Karen Sartell has done some research on this process and further discussion will follow.

Reagan Alexander asked re #4 continuing education requirements

Continuing education

It was generally agreed that the minimum number of continuing education hours needed to be set at 12 hours per renewal year. The board may carryover hours for a 4 year period to allow for advanced training accumulated in one year to be carried over to following years. Board should adopt guidelines setting the standard for hours of education

Also discussion on how to qualify classes and schools for continuing education requirements. Each board member agreed to look at how this is done in other states and bring back a report to the board.

Discussion to approve providers at a state board level...do we want to approve schools for basic education and also approve for continuing education. Washoe County made a list of schools for educational providers that was acceptable

How do we approve providers

Keith Marcher suggested establishing a list of providers

Reagan Alexander suggested the board would develop a procedure for approving continuing ed providers

Continuing ed requirements at 12 hours per year with carryover of hours

List of schools

List of providers

How to qualify as a provider

Agenda to write a policy on continuing education requirements

How to qualify a provider

Paula Spradling will call several states on how they qualify continuing ed providers

Deborah Wenig will call Washington

Linda White will call Arizona

Discussion on License

Karen asked to table license until Michelle Viesselman could attend and have input

Deborah Wenig suggested everyone would work on license design

Linda White brought in a State Seal design to be approved by the board

Billie motions that we accept seal number 6 as the official state seal in a stamp form on silver foil

Karen Sartell seconded the motion

Approved

Discussion on hiring executive director

3 applicants

Wants to agenda for interview the applicants

Job description for executive director

NRS states the board will employ an executive director

Deborah Wenig wanted to know if we needed more information on this application.

Do we need a box that says no background check was done?

Karen Sartell wanted to know if the fingerprint instructions were changed, would we have to change the other information.

Reagan Alexander told Billie that he would bring a copy of the letter of other state boards

Keith Marcher said it would be nice to approve the whole license package by next meeting

Fingerprint license cards and instruction sheet needs changes.

8. Discussion on letter to licensed massage therapists. The board chose to table this for further information gathering. Letter is not clear enough and it was decided to work with the LV City to clarify the letter.

Board could issue temporary license until the criminal history has been run. Reagan Alexander said that if nothing looks out of line, the board can give a temp license and issue a regular license after the background check is done.

Criminal history is only good for six months. More appropriate to submit criminal history at the same time as the application

Question...it could take up to six months to get a FBI background check done

Reagan Alexander says average is about 3 months to get the return from the FBI

Reagan Alexander suggested the letter should state that the local fees may need to be continued in the local jurisdiction

Business license office in Pat Peale with Clark County business license

Comment with the letter ... wants clarification on the letter
She will work with the board to clear up some issues

Bring in guidelines for educational requirements for all massage schools
Education hours for basic education

Mission statement unanimously adopted

Motion to post some FAQs to the website
Motion carries

Future agenda items

Grandfather Application process
Fingerprinting needs to be clarified and finalized
Continuing education
Letters to the cities and therapists
License
NACs regulations

Next meeting June 5th

Comments

Can the therapist get their background check started before they graduate.
Billie will contact Joe Cracraft re educational requirements

